



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

MONDAY, MARCH 10, 2014, 5:30-10:30 P.M.

NORTH CAMPUS — TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

Presentation/Question Time

- | | | |
|-------|---|-----------------|
| I. | Call to Order (5:30 p.m.) | |
| II. | Pledge of Allegiance / Roll Call | 5 min |
| III. | Approval of Agenda | 5 min |
| IV. | Board Candidate Presentations
Action: Mr. Carter, Mr. Dubois, Mr. LaValley, Mr. May
Motion: N/A
Rationale: TCA Board Candidates have 5 min to present why they want to be a TCA Board member. The presentation will be videotaped and placed on the TCA website for the TCA community to view. 10 minutes will be allowed for audience members to ask questions. | 20 min / 10 min |
| V. | Comments from the Audience (Audience members have 5 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 10 min |
| VI. | Celebrating TCA | 10 min |
| VII. | Board Development (VIA Classifications of Character Strengths)
Action: Simpson, Galvin, Brown | 15 min |
| VIII. | Report of the President & Cabinet Spotlights
Motion: to receive the report | 10 min / 5 min |
| IX. | Consent Agenda
Board Directed items to be removed from Consent Agenda:
Motion: to accept the Consent Agenda | 5 min |
| | A. Minutes: February 10 (Swanson) | |
| | B. Written Reports of the Executive Director and Cabinet | |
| | 1. Human Resources (Schulz) | |
| | a. Matters Relating to Personnel Action | |

2. Operations (Collins)
 - a. Ops Update
3. Finance (VanGambleare)
 - a. January Financials
4. Advancement Update (Laney)
 - a. January Annual Giving Update (\$Contributions)
 - b. February Annual Giving Update (% Families)
5. Board Policy Review
 - a. Recruitment/Appointment/Evaluation of President
 - b. Communicate With the Board
6. Minutes
 - a. Central SAC Meeting, Feb 10, 2014
 - b. High School SAC Meeting, Feb 13, 2014
 - c. Senate Meeting, Feb 18, 2014

X. Discussion Agenda Items

- A. Items removed from Consent Agenda
- B. Cabinet Level Reports

1. TCA Touchstones (TCA Creed) 10 min/10 min
 Action: Brown, Simpson, Galvin
 Motion: To approve the TCA Creed (vote)
 Rationale: to approve the TCA Creed and receive an update as to how The TCA Creed will be rolled out to the TCA community; students, staff, parents, and coaches including how the TCA Creed will be implemented across the TCA K-12 spectrum; to include a timeline of events, display of the creed, staff/student/parent/coaches education/lessons, branding possibilities, fundraising implications, etc. (information)
2. District Purchased Services Report 5 min / 5 min
 Action: Collins, VanGambleare
 Motion: to review and accept the report.
 Rationale: to review the services purchased from ASD20 and to provide financial transparency
3. TCA Charter with District 20 5 min / 5min
 Action: Collins
 Motion: Information
 Rationale: to inform on progress of the proposed changes to the 2014-15 Charter with ASD20
4. Budget Projection Report (5 year) 10 min/10 min
 Action: VanGambleare
 Motion: to accept the report (info)
 Rationale: to review the financial wellness of TCA
5. Internal Financial Control Report 5 min / 5min
 Action: VanGambleare
 Motion: to accept the report (info)
 Rationale: to verify that appropriate financial controls are in place

C. Board Subcommittee Reports

1. Bylaw Review Update Report 15 min/ 10min
 Action: Coulter/Kretchman
 Motion: N/A (info)
 Rationale: to begin to discuss changes to the bylaws (membership, voting, etc.)
2. Quarterly FAC Report 10 min/ 10 min
 Action: Woody
 Motion: to accept the report
 Rationale: to review 990 and other finance issues
3. Core Value Document Review 10 min/ 10 min
 Action: Palmer

Motion: The motion is to change the existing wording of the sentence/item, “ A board committee focused on staff appreciation.” To be read, “A board led initiative to demonstrate staff appreciation.”

Rationale: to discuss the Titan of the Year process

4. Senate Tasking 10 min/10 min

Action: Palmer

Motion:

1) The motion is to ask the Senate to follow up with the additional phases of the uniform policy review and implementation that was initiated by the Board in 2013. Specifically working with the administration to assess the call to higher levels of enforcement and education for students, staff, and parents. Work with the Administration about potential school level changes looking for consistency across grade levels.

2) The motion is to ask the Senate to work with the Administration to implement the Titan of the Year awards and process.

Rationale: To periodically review the taskings of the Senate

5. Creation of Permanent Governance Subcommittee of the Board 10 min/15 min

Action: Palmer

Motion: The motion is to create a standing committee of the Board called, the Governance Committee. Membership would include the Chair, Vice Chair, and Secretary of the Board. The primary duties of this committee would be to oversee the annual election process for Directors; develop the process and plan for a leadership pipeline for Board related positions; oversee the annual review of Board Governance policies; and take responsibility for the review and signing of the Board Agreement document.

Rationale: to form a committee to review Governance processes each year; Board Policies, Election Process, Board Candidate Pipeline (actively search for qualified candidates), and Board Leadership.

D. Board Development and Assessment

1. Board Retreat 5 min

Action: Palmer

Rational: Aug 1 and 2 is confirmed with Dr. Carpenter. Dr. Leland will work out the details with Dr. Carpenter for an evening discussion on August 1 and a full day on August 2. Bob will look for a place to hold the retreat (Community Bible Study 1st choice)

2. Board Communication Planned 5 min

Action: Carter

Rationale: to develop and approve of communication update to community

- E. Executive Session 20 min

Pursuant to C.R.S. 24-6-402 (4)(e) Determination of position relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of Negotiations; President/Property

- F. Future Board Agenda Items 5 min

1. Board Working Session

a. April 9, 2014, 7:00 p.m.-10:00 p.m., Community Bible Study Building

b. Objective 4, Administration (Tactics 1, 2); Board (Tactics 3, 4)

c. Board lead presenters (Carter, Cameron)

XI. Adjournment (Approx. 10:05 p.m.)